## PARK PAVILION RESERVATION POLICY

Main Office | (248) 628-1720

Nights & Weekends | (248) 969-2032

**PAVILION SEASON: May 1 through October 1** 

Pavilion hours are 10:00 a.m. - 8:00 p.m.

Due to the shortage of available parking, the seating capacity for all pavilions will be enforced.

## **Procedures For Reserving Park Pavilions:**

- 1. Reservations must be made in person at the Parks and Recreation Office during regular office hours. An application will be available online for patrons to submit a rental application, rental must be confirmed by office staff. No phone reservations are accepted. Reservations for the pavilion season will be accepted beginning the first Monday in October of the preceding year.
- 2. The full reservation fee must accompany each application.
- 3. Proof of residency must be furnished upon request.
- 4. Those looking for **food truck** authorization must first defer to Charter Township of Oxford offices for review of Ordinance 135, processing, as well as completion of mobile food permit and licensing.

## Rules Governing All Park Pavilion Usage:

- 1. Park hours are Dawn till Dusk. Pavilion rental hours are 10:00 am until 8:00 pm. There will be supervision in the park everyday.
- 2. Park pavilions are available to residents and non-residents with different rates for each.
- 3. Vehicles must be confined to parking areas, NO PARKING ON THE GRASS. (See park attendant for special delivery needs.)
- 4. Application/Permit must be retained at all times by user group and presented to the park attendant upon request.
- 5. The permit is good only for date shown. (There are no rain dates.)
- 6. Pavilion reservation canceled more than fourteen (14) days before the reservation will result in a five dollar (\$5.00) administrative fee being deducted from the appropriate refund. No refunds are granted after fourteen days prior to the reservation.
- 7. The group is responsible for leaving the shelter area clean and orderly.
- 8. NO TENTS, TABLES, GRILLS OR CANOPIES are allowed.
- 9. NO amusement rides, or concessions without written authorization.
- 10. NO sound systems, speakers, or DJ's, allowed.
- 11. NO alcohol is allowed in any Oxford Township Park. (Stony, Seymour, Powell, Oakwood).
- 12. Dogs and other pets are not permitted in the athletic areas of the park or where posted, except for animals aiding the handicapped.
- 13. Pavilion fees do not include the use of any other park amenities requiring fees. (Splashpad, ball fields, soccer fields, sand volleyball, etc.)

## **Stony Lake Park Specific Rules:**

- 1. Watercraft launching is limited to four (4) on a first-come, first-serve basis.
- 2. The Oxford Township Parks and Recreation does not monitor swimming, ice conditions or thickness. Swimming, ice fishing and skating is done at own risk. Sledding is prohibited.

The Oxford Parks and Recreation Commission will provide the necessary reasonable auxiliary aids and services for individuals with disabilities. Please contact the Parks and Recreation Office at (248)628-1720 as soon as possible to allow Parks and Recreation sufficient time to have the reasonable aids and services available.