



Oxford Township Parks and Recreation

2795 Seymour Lake Road
Oxford, Michigan 48371

Attn: Lauren

Phone: (248) 628-1720

Fax: (248) 628-1854

Web: www.oxparkrec.org

Email: laurensmith@oxparkrec.org

INVOICE

Please complete all of the information below for quickest processing.
To be filled out at the end of the class for payment.

Payment To:		Today's Date _____
Name _____	Address _____	Season _____
City _____	State _____	ZIP _____
Phone _____		(ex. Winter, Fall, Spring/Summer)
		Tax I.D. # _____

Column 1	Column 2	Column 3	Column 4
Participants	Class Information Include Class Dates, and Session Number (ex. 1 of 2)	Due Per Person to Instructor	TOTAL (Column 1 x Column 3)
	Class Name: Start Date: End Date: Session: _____ of _____		
	Class Name: Start Date: End Date: Session: _____ of _____		
		TOTAL	\$

Thank you for your service to Oxford Township Parks and Recreation and the Community, you are making it a better place to live and work.

Please mail, fax, or deliver to the Parks and Recreation Department at the end of class. Payments will not be processed until this form or other approved invoice is submitted. If you have any questions, please contact me in the office at (248) 628-1720. Thank you.

"We create community through people, parks and programs."