



# 2019-2020 Brochure Dates

*Schedule is subject to change*

## **Fall 2019 & Winter 2020 Brochure**

Months Covered:	September 1– March 31
Intent to Teach Due:	June 14
Description Approval Due:	July 1
Mail Date:	July 26

## **Spring Summer 2020 Brochure**

Months Covered:	May 1 – August 31
Intent to Teach Due:	February, 14
Description Approval Due:	March, 2
Mail Date:	April, 2

Current instructors will still receive a reminder email.  
I encourage you to make note of the dates and plan accordingly.  
If you are able to schedule further in advance, feel free to send Intent to Teach forms for all three brochures at one time.

Questions can be directed to Lauren Smith,  
248-628-1720 or [laurensmith@oxparkrec.org](mailto:laurensmith@oxparkrec.org).